

NOTICE: Village Board and Committee meetings will be held via teleconference and in-person for the public until further notice. To abide by open meetings law, the public is welcome to attend the meetings remotely or in-person. The phone number and instructions are listed on each agenda. The phone number and code change for each meeting. Due to COVID-19 and personal safety, each Board member will use their own discretion on how to attend the meeting.

Persons requiring additional services to participate in any public meeting should contact the Clerk-Treasurer's office at 920-269-4112 option 2 for assistance prior to the meeting.

Jenna Rhein, Village Clerk-Treasurer

**To attend via phone, call: 1-872-240-3212
Enter code: 804-507-661**

To attend via computer, use this link:

<https://global.gotomeeting.com/join/804507661>

**AGENDA: SPECIAL BOARD MEETING
Chamber Room at 425 Water Street
January 26, 2022 6:30pm**

Call to Order

Roll Call

Consider convening to closed session per WI Stats. 19.85(1)(c) to discuss employee performance evaluation and (1)(f) discussing personnel problems, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such problems

Adjourn closed session

**AGENDA: LOMIRA PUBLIC HEARING
Chamber Room at 425 Water Street
January 26, 2022 7:15pm**

Call to Order

Roll Call

Discuss and allow for public comment on amending the 2022 budget

Adjourn public hearing

**AGENDA: LOMIRA VILLAGE BOARD MEETING
Chamber Room at 425 Water Street, Lomira and via teleconference
January 26, 2022 7:30pm**

Call to Order

Roll Call

Pledge of Allegiance

Consider minutes of the December 22nd meeting and January 12th meeting

Appearances and public comment

Consider Ordinance #326, annexation of a portion of the Town of Lomira to the Village of Lomira

Consider Ordinance #325, Village Administrator and the conforming job description

Consider Resolution # 1013, amendment to the 2022 budget

Consider appointing Jenna Rhein as Village Administrator

Consider the Purchasing Procedure and the Employee Policies and Procedures and add both to the Employee Handbook

Committee Reports

Fire & PD: update on the SRO position

Consider convening to closed session per WI Stats. 19.85(1)(g) to discuss strategy with respect to a possible litigation

Adjourn

Jenna Rhein, Village Clerk-Treasurer

Agendas are posted in the following places: Lomira municipal building and website www.villageoflomira.com at least 24 hours before meeting(s)

VILLAGE OF LOMIRA PUBLIC HEARING AND BOARD MEETING MINUTES
JANUARY 26, 2022

The public hearing was called to order at 7:21pm by President Donald Luedtke.

Attendance: Peter Doman, Eric Kohlmann, Donald Luedtke, Rick Pribnow, Jennifer Priesgen, Scott Ritger

Absent: Gary More

Public Attendance: Jon Krentz, Breana Rice of the Dodge County Pioneer, Bryan Frank, Nick Roskopf, Jenna Rhein

Pr. Luedtke allowed for public comment on amending the 2022 budget. No comments were given.

Motion by Tr. Pribnow, seconded by Tr. Priesgen to adjourn the public hearing at 7:30pm. Motion carried.

The regularly scheduled Board meeting was called to order at 7:30pm by President Donald Luedtke.

Attendance: Peter Doman, Eric Kohlmann, Donald Luedtke, Rick Pribnow, Jennifer Priesgen, Scott Ritger

Absent: Gary More

Public Attendance: Jon Krentz, Breana Rice of the Dodge County Pioneer, Bryan Frank, Nick Roskopf, Jenna Rhein

Motion by Tr. Pribnow, seconded by Tr. Kohlmann to dispense reading of the December 22nd and January 12th meeting minutes and approve as emailed. Motion carried.

Motion by Pr. Luedtke, seconded by Tr. Priesgen to adopt Ordinance #326, annexation of a portion of the Town of Lomira to the Village of Lomira. Motion carried by roll call vote with Tr. More absent. The annexation covers parcels that encompass the Michels Corporation office/warehouse on Highway 49 west of I-41.

Motion by Tr. Kohlmann, seconded by Tr. Priesgen to adopt Ordinance #325, Village Administrator and the conforming job description. Motion carried by roll call vote with Tr. More absent. The position is created as a supervisory and organizational role.

Motion by Tr. Kohlmann, seconded by Tr. Pribnow to adopt Resolution #1013, amendment to the 2022 budget. Motion carried by roll call vote with Tr. More absent. The amendment provides for a wage, payroll taxes and retirement contribution increase in the general fund, sewer fund and water fund for the Clerk-Treasurer's office.

Motion by Pr. Luedtke, seconded by Tr. Kohlmann to appoint Jenna Rhein as Village Administrator. Motion carried with Tr. Priesgen abstain and Tr. More absent.

Motion by Tr. Priesgen, seconded by Tr. Kohlmann to approve the Purchasing Procedure and Employee Policies and Procedures and add both to the Employee Handbook. After further discussion, motion by Tr. Ritger, seconded by Tr. Pribnow to approve the previous motion with the following changes to the Employee Policies and Procedures: item (2) will include that emergency situations are exempt from the policy and the Police Dept. prosecuting attorney does not

apply to the policy; and item (6) will be rephrased as Police Department Administration instead of Police Department office. Motion carried.

Chief Frank reported that Office Fox has rescinded her retirement resignation until further notice.

Tr. Pribnow reported he is taking over as Chair of the Employee Committee for Tr. More.

Motion by Tr. Kohlmann, seconded by Tr. Pribnow to convene to closed session per WI Stats. 19.85(1)(g) to discuss strategy with respect to possible litigation and reconvene in open session to adjourn. Motion carried by roll call vote.

Motion by Tr. Priesgen, seconded by Tr. Kohlmann to adjourn at 9:25pm. Motion carried.

Jenna Rhein
Village of Lomira Administrator-Clerk-Treasurer